



HOTEL / MOTEL QUESTIONNAIRE

Name of Applicant: _____

OPERATION

1. Number of rooms: _____ Avg. room charge _____ Avg. occupancy rate: _____%
2. Estimated gross receipts: \$ _____
3. Are any rooms rented by the: Day Week Month Other (describe): _____
4. Any apartment rentals? Yes No If yes, explain: _____
5. Any areas leased to others? Yes No
If yes, leased to who: _____ Operation: _____ Area: _____
6. National affiliation? Yes No
If yes, whom? _____
7. Does owner or manager live on premise? Yes No
8. Do we currently insure any other hotels for applicant? Yes No
If yes, give names and locations: _____

9. How often are deposits made? _____

ANNUAL GROSS SALES

| | | |
|---|----|--------------------------------|
| Room rental: | \$ | _____ |
| Food from restaurant: | \$ | _____ |
| Convenience store: | \$ | _____ |
| Liquor from restaurant or lounge: | \$ | _____ |
| Conferences and conventions: | \$ | _____ |
| Health or swim club: | \$ | _____ |
| Other: | \$ | _____ (describe): _____ |
| Equipment rental: (snowmobiles, boats, skis, etc.) | \$ | _____ Type of Equipment: _____ |
| Total of above: | \$ | _____ |

BUILDING INFORMATION

1. Number of stories: _____
2. Construction: _____
3. Protection: Central station fire alarm Local fire alarm Emergency lighting
 Standpipes and hose Sprinklered
 Guards Smoke detectors in guest rooms

OTHER OPERATIONS/EXPOSURES

- Baseball fields Number of fields: _____
- Sports courts (tennis, basketball, racquetball, volleyball, etc) Total number of courts: _____
- Boats Number of boats: _____
- Type of boats: _____
- Boat docks or slips Number: _____
- Lake Number of acres: _____
- Playgrounds Number: _____
- Security Guards? Number employed: _____
- If yes, are they armed? Yes No

- Number of independent contractors: _____
- Sauna or hot tubs? If yes, number: _____
- Spas? Number of spas: _____
- Swimming
 - Indoor pool Number of pools: _____
 - Outdoor pool Number of pools: _____
 - In ground Above-ground
 - Bathing beach Number of beaches: _____
 - Ocean Lake/river

 - Number of diving boards: _____
 - Number of slides: _____
 - Number of rafts: _____

- a. Are swimming rules posted? Yes No
- b. Is outdoor, in-ground pool fenced with a self-latching gate or surrounded by the building with no direct access to roadways or parking areas? Yes No
- c. Are life-safety equipment available at pool side? Yes No

Describe any additional recreational facilities operated by you or others on the premises:

SECURITY

- 1. Are employees required to wear ID badges at all times? Yes No
- 2. Do room doors have viewing devices (peep holes)? Yes No
- 3. Do room doors have deadbolt locks and door chains? Yes No
- 4. Door keys are card keys for electronic locks. Yes No
- 5. Do adjoining room doors have deadbolt locks? Yes No
- 6. Sliding glass doors have security bars or poles within door tracks. Yes No
- 7. Do you release guests' names and room numbers to others? Yes No
- 8. Do rooms contain security instructions for guests? Yes No
- 9. Does facility have CCTV for monitoring parking and entrances? Yes No

Applicants signature: _____ Date: _____